

Job Title: MILLWORK SPRAYER

Reports to: Production Supervisor

Indirectly Reports to: Lead Hand

Direct Reports: None

Indirect Reports: None

Classification: hourly

Summary/Objective: The Millwork Sprayer is accountable for the safe and efficient finishing, spraying of lacquer, sealer, and paints onto millwork pieces. Assigned work will be completed according to work directives, client specifications and company quality standards.

Main Responsibilities:

- Create, monitor and maintain a well kept, organized and safe work environment while promoting, complying with and enforcing adherence to health and safety rules, regulations, procedures and policies
- Check all material for compliancy to quality, damage, defects or debris prior to spraying and prior to advancing it in the process
- Fill and smooth cracks or depressions, remove marks and imperfections using plastic or wood putty, sandpaper, pumice stone, steel wool, and solvents
- Set up, program (as required), operate and maintain various sprayers and paint booths using proper techniques
- Brush, spray or hand-apply finishing ingredients such as primer, paint, oil, stain, or wax onto and into wood pieces
- Spray lacquer, sealer and paints on millwork pieces evenly using power tools and equipment
- Remove accessories prior to finishing, and mask areas that should not be exposed to the finishing process or substances
- Remove excess finishing substances, using cloths soaked in appropriate solvents
- Inspect and ensure machines and equipment are running optimally including cleanliness and lock points
- Read and precisely follow specifications and work orders to mix and apply paints, lacquers and sealers
- Assess each job to make the most efficient use of resources (time, materials, equipment, manpower)
- Ensure sufficient inventory and select correct product as per work orders
- Handle and organize output to maximize efficiency and minimize processing errors and damage
- Adhere to cleaning and maintenance protocols for tools, equipment and working areas
- Inform supervisors of any repairs required or faults to tools, equipment and working areas
- Train lesser skilled employees as directed

- Assist in various manufacturing areas as needed
- Ensure and constantly improve the safety, morale, quality and profitability of our operations through the ongoing implementation of effective methods and strategies
- Communicate and uphold company policies and procedures
- Maintain a high level of confidentiality at all times

Competencies:

- Safety focused
- Extreme attention to detail
- Excellent time-management and multi-tasking skills
- Effective written and oral communication skills to interact with, instruct and inform others
- Demonstrate knowledge of various working materials including paints, lacquers, stains and sealers
- Proactive approach with demonstrated initiative and ability to be flexible
- Ability to take direction and work with minimal supervision
- Ability to work individually and as part of a team
- Enthusiasm and willingness to learn

Requirements (education/certifications/licences/passport/clean drivers abstract):

- Ability to accurately read, interpret and follow precise specifications and safety precautions
- Hands-on experience in a millwork finishing environment would be an asset
- Familiarity with WHMIS and associated safety standards
- Familiarity with computerized equipment would be an asset

Working Conditions: All applicable areas within the millwork facility; machine operation

Travel Requirements: Travel is not associated with this position

Disclaimer: The duties and responsibilities described are not a comprehensive list. Additional tasks may be assigned from time to time or the scope of the job may change as necessitated by business needs.

Review Date: March 16, 2021