



MILLWORK ESTIMATOR

Our architectural millwork company is seeking a Millwork Estimator. The successful candidate will be responsible for creating estimates and quotations for large international construction projects. The ideal candidate for this role will have previous experience with estimating large commercial millwork projects. This role requires a high attention to detail and excellent communication skills.

Responsibilities:

- Review bid packages, architectural plans, and specifications to develop accurate scope of work
- Prepare estimates and take-offs
- Communicate clearly and effectively with contractors, architects, suppliers, and clients
- Provide accurate bids in a timely fashion
- Review plans immediately to have any questions answered before starting estimates
- Complete and submit bids on time
- Qualify plans to ensure projects fall within our scope of work
- Resolve cost discrepancies by collecting and analyzing information

Requirements:

- Proven ability in estimating large commercial millwork projects
- 5+ years of millwork estimating experience is preferred
- Thorough knowledge and understanding of the millwork and construction industry
- Great understanding of millwork/construction materials
- Thorough understanding of the Architectural Woodworking Institute standards
- Proficient with the use of Microsoft Office Software
- Ability to work independently and manage own time
- Flexible and comfortable with short deadlines
- Able to balance and maintain multiple projects
- Organized
- Valid passport and ability to travel
- Excellent communication skills
- Great attention to detail

This is a full-time position. Salary will be based on experience. If this position appeals to you, please send a resume to jobs.mirmil@gmail.com. Assistance with relocation may be considered for the right candidate. We will collect resumes until the position has been filled. Only those selected for an interview will be contacted. Thank you to all that apply.